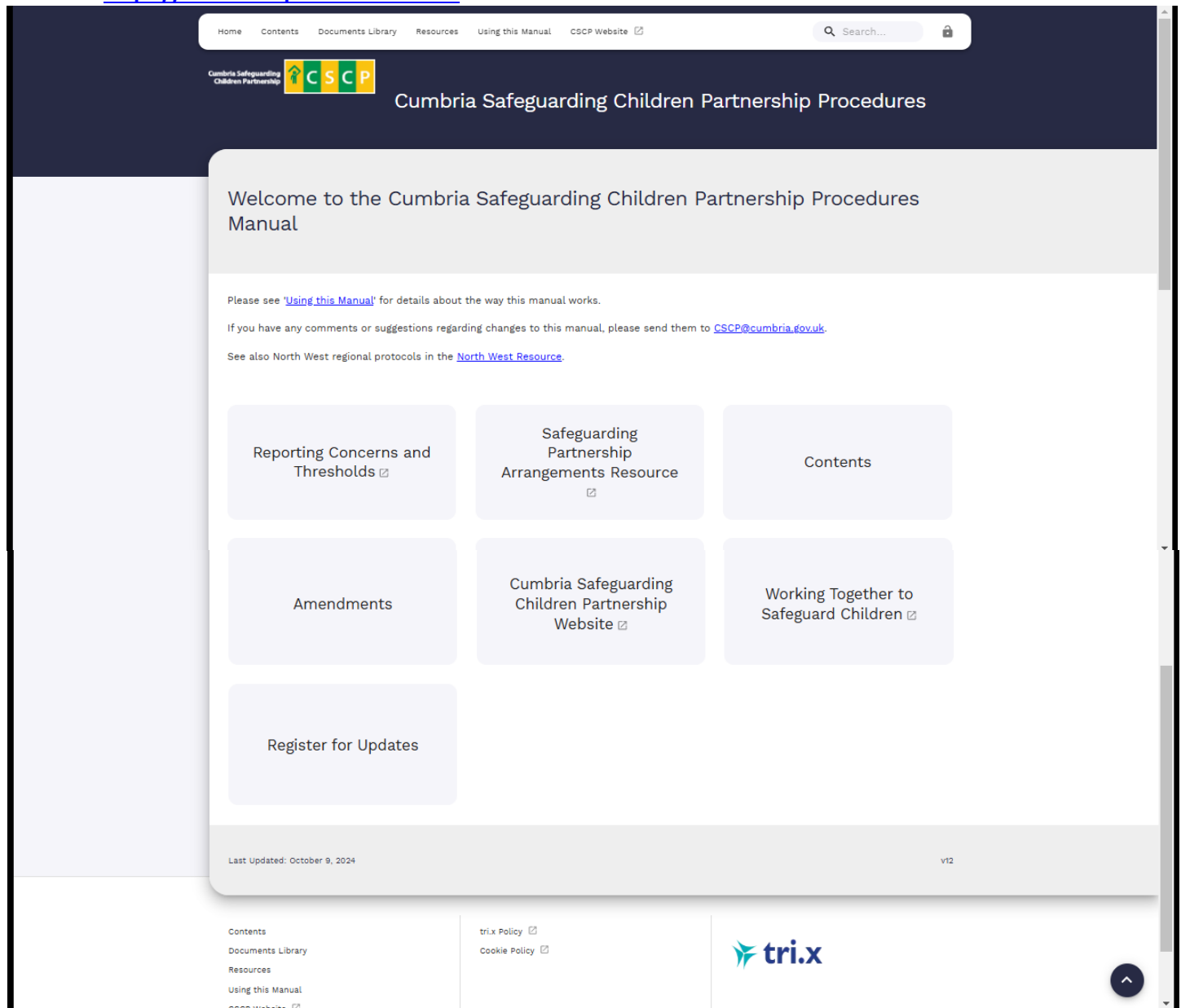


Policies and Procedures Top-tips

Please note, the following 'Top Tips' document is intended to assist navigate of the current pan Cumbria Policies and Procedures manual. This will be updated when the separate Westmorland and Furness manual is launched in February 2026.

Cumbria Safeguarding Children Partnership Procedures Manual can be accessed at:

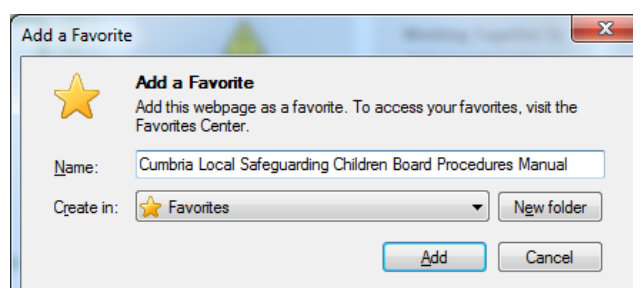
<https://cumbriascp.trixonline.co.uk>



The screenshot shows the homepage of the Cumbria Safeguarding Children Partnership Procedures Manual. The header includes navigation links: Home, Contents, Documents Library, Resources, Using this Manual, and CSCP Website. A search bar is also present. The main heading is "Cumbria Safeguarding Children Partnership Procedures". Below this, a welcome message states: "Welcome to the Cumbria Safeguarding Children Partnership Procedures Manual". It provides instructions on how to use the manual and where to send comments or suggestions. A grid of six buttons offers quick access to various sections: Reporting Concerns and Thresholds, Safeguarding Partnership Arrangements Resource, Contents, Amendments, Cumbria Safeguarding Children Partnership Website, and Working Together to Safeguard Children. A "Register for Updates" button is also available. The footer shows the last update date (October 9, 2024) and version (v12). A sidebar on the left contains links to Contents, Documents Library, Resources, Using this Manual, and CSCP Website. The bottom right corner features the tri.x logo and a small circular button with an upward arrow.

Bookmark/add the manual to your favourites

You will be able to access the manual from most mobile devices e.g. web enabled mobile phones, I-Pads and other tablets.



The screenshot shows a "Add a Favorite" dialog box. It contains a yellow star icon and the text: "Add a Favorite. Add this webpage as a favorite. To access your favorites, visit the Favorites Center." Below this, there is a "Name:" field with the text "Cumbria Local Safeguarding Children Board Procedures Manual". To the left of the "Create in:" field is a star icon, and the field itself shows "Favorites" with a dropdown arrow. There is a "New folder" button next to it. At the bottom, there are "Add" and "Cancel" buttons.

Finding procedures from the main page - click on 'Contents'

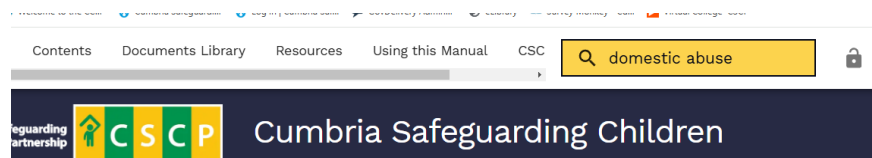
Additional tools and protocols can be found in:

Appendices and Protocols (inc. Local Protocol for Assessment)

Documents Library (tools for professionals, checklists, forms and flowcharts) e.g. Body Map, MARAC Operating Protocol, and much more

Finding procedures using the search

Enter clear terms like 'domestic abuse', 'LADO' and 'sexual exploitation' to find relevant procedures.



Accessing the Multi-agency Thresholds Guidance

The guidance describes the overarching approach taken in Cumbria to supporting children (pre-birth up to 18 years) and their families and then explains the different elements of the approach in more detail.

To access the **Multi-agency Thresholds Guidance**, this is available within the main 'Contents' Core Procedures section

Register for updates

We recommend that you register to automatically receive notification when the manual is updated, and be informed about the briefing papers that are regularly published. Register by visiting the home page and clicking on the **Register for Updates** page and submitting your name and email address.

Further Support

- [Using this Manual](#)

Feedback

The manual is here for you and to support your practice and decision making. It is therefore important that we receive your feedback on any suggested improvements.

If you have any feedback/queries please contact the Westmorland and Furness Safeguarding Children's Partnership at: WFSCP@Cumbria.gov.uk