**Child Exploitation Champions – Terms of Reference**

**Overview**

The Westmorland and Furness Safeguarding Children Partnership (WFSCP) has strengthened the Child Exploitation (CE) Champion role to ensure it receives appropriate organisational support and to clarify the support provided by WFSCP.

Each partner organisation is encouraged to nominate a CE Champion. The role aims to:

* Act as a key contact for colleagues seeking advice and support on child exploitation.
* Serve as a communication link for WFSCP updates, resources, and good practice.
* Promote awareness and share relevant information within their organisation.
* Optionally complete WFSCP’s Train-the-Trainer course to deliver internal training.

Organisations are free to decide who is best suited to take on this role, whether individually or as part of a team. Staff should gain managerial support before volunteering.

**Recommended Organisations**

WFSCP recommends that CE Champions are appointed in, but not limited to, the following sectors:

* **Education** (Primary, secondary, alternative providers, PRUs, independent schools, colleges, training providers)
* **Health** (Sexual health services, CAMHS, Strengthening Families, etc.)
* **Licensing departments**
* **Local authorities and district councils**
* **Local policing teams** (e.g., METCOS, CCPT, CAST)
* **Youth Offending Teams**
* **Voluntary and community organisations**, especially those working in CE
* **Residential care and supported lodging providers**
* **Foster care agencies and teams**
* **Children’s Social Care**
* **Public Health 0–19 Service**

**Role of the CE Champion**

CE Champions are expected to:

1. Stay informed on local procedures, referral pathways, and reporting mechanisms for child exploitation.
2. Share relevant information, campaigns, and updates within their organisation.
3. Keep up to date with local policies and procedures (with WFSCP support).
4. Act as a single point of contact (SPOC) on child exploitation.
5. Provide advice and signposting related to the Child Exploitation Risk Assessment and Review (CERAR) and Pathways.
6. Identify and report practice or provision gaps to the WFSCP via CE forums.
7. Attend regular network meetings for peer support, knowledge sharing, and collaboration.

**Role of the WFSCP**

The WFSCP will:

1. Maintain a directory of CE Champions
2. Distribute relevant resources and updates.
3. Facilitate peer support through regular CE Champion Forums.
4. Provide support from a designated Trainer/Facilitator.
5. Offer ongoing learning and development opportunities through its training programme.

**Champion Requirements**

There are no formal prerequisites, but ideally, CE Champions should have a baseline understanding of child exploitation and contextual safeguarding. Additional training is available.

Champions are encouraged to:

1. Complete (or be working towards) the WFSCP Exploitation eLearning package.
2. Have clear support from their line manager.
3. Commit to continued professional development, including attending at least one day of relevant training annually (via forums or external providers).

**Nomination Process**

To nominate a CE Champion, the following details must be submitted **from the manager's email** (for headteachers, their own email is sufficient) and sent to WFSCP@cumbria.gov.uk:

If you would like to sign up for the WFSCP mailing list please use the QR code or link below:



<https://public.govdelivery.com/accounts/UKWFC/subscriber/new?topic_id=UKWFC_134>

**Email Template**
*Subject: Nomination – Child Exploitation Champion*

I confirm that I understand my name, email, organisation and job role will be stored by the WFSCP. My details will be used to share relevant information regarding the CE Champion role and may be shared with other CE Champions in Cumbria to support partnership working.

**Nominee Details**

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation** |  |
| **Job Role** |  |
| **Email Address** |  |
| **Contact Number** |  |

**Training & Participation Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **CE Training Level Completed** | ☐ Level 1 | ☐ Level 2 |  |
| **Safeguarding Training Level Completed** |  | ☐ Level 2 | ☐ Level 3 |
| **NWG National Referral Mechanism (NRM)** | ☐ Yes    | ☐ No     | ☐ Not Sure |
| **NWG - MYL (Make Yourself Loud)** | ☐ Yes    | ☐ No     | ☐ Not Sure |
| **Additional Notes:** |

**Manager's Declaration:**
I support \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to undertake the role of Child Exploitation Champion in our organisation. I understand the role expectations and will support them to access learning and development opportunities.

|  |  |
| --- | --- |
| **Manager’s Name** |  |
| **Date** |  |